

Tender Notice

Insurance Placement (2020-2023)

National Water Commission

Offers are invited for tenders from pre-qualified registered insurance companies and brokers with the Financial Services commission (FSC) and who are on the Public Procurement Commission's (PPC) register for insurance services.

Prospective tenderers may register and download documents from our website www.nwcjamaica.com/tenders. starting **Saturday, November 23, 2019** free of cost and may obtain further information at the:

Purchasing Department
National Water Commission
18 Oxford Road, Kingston 5.
Telephone: 926-5825 – 7
E-mail: purchasing.manager@nwc.com.jm

Each tender should contain a summary of the risk(s) and should be submitted in duplicate (two identical copies) in sealed envelopes bearing the name of the tenderer and clearly marked and addressed as follows:-

Bids shall be submitted no later than **10:am on Wednesday January 22, 2020** to:

“The Tender Box”
National Water Commission
18 Oxford Road
Kingston 5

The “Tender Box” is located in the Cashier’s Section, to the immediate left upon entering the building at 18 Oxford Road.

Bids shall be appropriately marked on the outside of the Envelope:

“NATIONAL WATER COMMISSION - INSURANCE PLACEMENT 2020-2023”

Opening of tenders will take place at 10:15am on **Wednesday January 22, 2020**, in the Conference Room at 18 Oxford Road. Applicants or representatives are invited to the opening.

Pre-qualified brokers and insurers will be required to submit in their tenders;

- (1) copies of valid Tax Compliance Certificates (TCC) / Tax Compliance Letter (TCL) indicating tax compliance at time of submission of tenders and
- (2) copies of valid PPC registration in the category of Insurance Services

(3) Proof of Professional Liability (E & O) cover (minimum of USD7.5 million) in place at the time of award

Period of placement will be for three (3) years

There will be a Pre-proposal meeting on **Thursday December 5, 2019** at 10:00 am in the Conference Room at 18 Oxford Road. Applicants or representatives are invited to attend.

Failure of the bidder to directly register and download the Tender/Bidding document from the NWC's website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceeding.

The National Water Commission is not obliged to accept the lowest priced proposal but in respect of the best overall proposal(s).