



NEW SUPPLY AND RESUPPLY REQUIREMENTS

1. Proof of Ownership

- 1.1 **Letter from Lawyer with volume and folio number.** Attorney's Stamp must be affixed to letter and must be signed by Attorney. This letter must not be older than six (6) months.
- 1.2 **Title.** Where a photo copy of the title is being used, it must be stamped and certified to be true copy of the original by the Titles Office.
- 1.3 **Letter from mortgaging companies** e.g. NHT, HAJ, VMBS, JNBS etc. The letter must include the volume and folio numbers where available and the letter must be signed by the Legal Counsel of that institution or such other authorized person.

NB. The NWC reserves the right to request additional proof of ownership on a case by case basis.

2. For open lots approved building outline from the Parish Council is required.
3. Numbering Certificate from the Parish Council.
4. Valid Identification i.e. Passport, National ID or Driver's Licence.
5. Tax Registration Number (TRN)

NB: Where the applicant is unable to provide the requirements listed at 4 and 5, the NWC reserves the right to accept any other form of identification it deems appropriate in the circumstance

6. A deposit on installation cost is required as outlined below:

- 6.1 \$15,000.00 for ½ inch connection where the supply is not laid up
- 6.2 \$9,500.00 for supplies already laid up.
- 6.3 An estimated cost will be determined for connections in excess of ½ inches.
- 6.4 Method of payment accepted is cash, manager's cheques or debit/credit cards and banker's guarantee
- 6.5 Actual cost is determined after the installation is completed and the difference in cost will be applied to the account.

NOTE

A. If an additional supply is required, the current account(s) must be settled.

B. Application must be made by the owner of the premises but if the owner cannot apply in person, the above requirements and a letter of authorization for the bearer are needed.

Letter of authorization must be signed by the owner and witnessed by a Justice of the Peace (JP), Senior Police Officer at the rank of Corporal, Attorney-at- Law, Notary Public and or Secretary of State for individuals and companies. For companies authorization must be on company letterhead and the company seal affixed.

C. For request on behalf of company the bearer needs letter of authorization, Certificate of Incorporation, Certificate of Good Standing and the company's seal.

D. Fees are subject to change without notification.